

## WORK VISA INFORMATION

The Consular Sections are located in Tokyo and Nagoya

All inquiries and procedures must be handled by the Consular Section with jurisdiction over your place of residence in Japan.

You can check the jurisdiction of each consulate here:

<https://tokyo-be.mfa.gov.tr/Mission/ShowInfoNote/391187>

Required documents
--------------------

- Visa application form  
(online pre-application: <https://www.konsolosluk.gov.tr/visa>)
- 1 photo (5x5 cm, please do not attach to the application form)
- A copy of the signed contract
- A petition (dilekçe) from your company in Türkiye (in English or Turkish, signed)  
Please include a statement that your company in Türkiye will submit the required documents to the Ministry of Labor within 30 days after the application to the Embassy. It does not have to be original.
- Original passport (will be returned after verification at the counter)
- A copy of the passport page containing your photo (Passports must be machine-readable; three consecutive blank pages are required)
- (If transferring to a branch office in Türkiye) A petition from your company in Japan (in English or Turkish, signed)
- (For Japanese citizens) A copy of both sides of your driver' s license or a certificate of residence (JUMINHYO) (translation into English or Turkish is not required)
- (For non-Japanese citizens) A copy of both sides of your Residence Card (ZAIRYU card)
- 9,378 JPY (Payment is accepted in cash only. No change is available, so please bring the exact amount. Please note that the fee is non-refundable even if the application is rejected.)



Procedure:

1. Submit the required documents to the Consular Section of the Turkish Embassy.
2. Receive your reference number from the Consular Section.

3. Within 30 days of receiving the reference number, your employer in Türkiye must apply to the Ministry of Labor in Türkiye. Your reference number is required for this process.
  4. After approval of your work permit, the Consular Section will request your original passport.
  5. Submit or send your original passport. (Please note that we cannot issue your visa on the same day, and we cannot place visa stickers on passports mailed from abroad.)
- Applicants may be requested to submit additional documents if necessary.

Important Notes:

- Since visa processing can take some time, please make sure to apply as early as possible.
- Please refrain from making inquiries or checking the application status by phone.
- **The applicant must appear in person at the consular section to apply for a visa.**

Turkish Embassy, Tokyo Consular Section

2-33-6 Jingumae, Shibuya-ku, Tokyo

[consulate.tokyo@mfa.gov.tr](mailto:consulate.tokyo@mfa.gov.tr)

(Appointments are arranged through the system during the online pre-application process. If you reside in distant areas, such as Tohoku or Hokkaido, it may be possible to arrange your appointment, so please contact us by email.)

Consulate General of the Republic of Türkiye in Nagoya

KS Iseya Bldg. 4F, Sakae 3-21-23, Naka-ku, Nagoya, Aichi

[consulate.nagoya@mfa.gov.tr](mailto:consulate.nagoya@mfa.gov.tr)