

15 January 2026

General information for Visa Application (conference, seminar, workshop)

The Consular Section is located in Tokyo and Nagoya.

All inquiries and procedures must be handled by the Consular Section with jurisdiction over your place of residence in Japan.

You can check the jurisdiction of each consulate here:

<https://tokyo-be.mfa.gov.tr/Mission/ShowInfoNote/380523>



Required documents for tourist visa application

All documents must be submitted in English or Turkish, or with an English or Turkish translation.

- 1 Visa application form (online pre-application: <https://www.konsolosluk.gov.tr/Visa/Index>)

Please make sure that all information is complete.

Please enter your name in capitals.

Please make an appointment through the pre-application system.

Available appointment times:

-Tokyo Consular Section are from 9:00 am to 11:30 am, Tuesday, Wednesday and Thursday, excluding public holidays.

-Nagoya Consular Section are from 9:00 am to 12:00 pm and 13:00 pm to 16:00 pm, Monday to Friday, excluding public holidays.



- 2 Original passport
- 3 Copy of the passport page with your photo (The passport must be machine-readable and have at least three blank pages. Foreigners wishing to enter Türkiye must carry a passport valid for at least 60 days beyond the "duration of stay" of the visa at the time of entry.)
- 4 Two biometric photos (5×5 cm, white background. Please do not attach them to the application form.)

- 5 Invitation letter from the host organization
- 6 A letter (IN ENGLISH) issued by your affiliation (university, company, institution, etc.) that certifies the following:
 - (1) Your affiliation with the organization
 - (2) Your participation in conferences, seminars, or workshops as appointed by your organization
 - (3) That your organization will cover the necessary expenses
 - (4) (If your organization does not bear the ordinarily necessary costs for the conference) A guarantee of means of subsistence for your journey in English, such as a scholarship certificate or a bank certificate. Please note that copies of bankbooks will not be accepted.)
- 7 Flight reservation details
- 8 Hotel reservation details
In case you will be staying at a friend's/relative's accommodation in Türkiye, please submit:
A copy of your friend's/relative's Turkish residence card
An affirmative covenant (TAAHHÜTNAME) issued by a Turkish notary stating:
 - (1) Dates of travel
 - (2) A statement of invitation
 - (3) A statement of responsibility for your stay in Türkiye
 - (4) Name and surname
 - (5) Signature
 - (6) Address in Türkiye
 - (7) Contact information
 - (8) Turkish identification number if available
7. Original Residence Card (Zairyu Card) (will be returned after checked at the counter.)
8. Copy of both sides of the Residence Card (Zairyu Card)
9. Travel insurance covering the entire duration of stay in Türkiye
10. Questionnaire for visa application
[Questionnaire for Visa Application.pdf](#)
11. Undertaking and information sheet
[UNDERTAKING AND INFORMATION SHEET.pdf](#)
12. (If applicable) Photocopies of Schengen / USA / UK / Ireland visas

13. (If you are married to a Japanese national) Certificate of residence (Juminhyo) issued by the municipal office (Issued within one month prior to the application date. An English translation is required.)

14. Visa fee: JPY 9,378 (single-entry) Please prepare the exact amount.

The visa application fee is non-refundable in all cases.

※Applicants may be requested to submit additional documents if necessary.

Important Notes

•The applicant must appear in person at the consular section to apply for a visa.

•Since visa processing can take some time, please make sure to apply as early as possible.

•If you choose to receive your passport by mail, please submit a stamped, self-addressed return envelope (e.g., Registered Mail (Kakitome) envelope or Letter Pack) when you apply for visa. Please note that we are not responsible for lost mail.

•Visa stickers cannot be affixed to passports sent from abroad.

•For questions, please contact each consular section by email, not by phone. Please refrain from making inquiries or checking the application status by phone.

Turkish Embassy, Tokyo Consular Section

2-33-6 Jingumae, Shibuya-ku, Tokyo

consulate.tokyo@mfa.gov.tr

(Appointments are arranged through the system during the online pre-application process. If you reside in distant areas, such as Tohoku or Hokkaido, it may be possible to arrange your appointment, so please contact us by email.)

Consulate General of the Republic of Türkiye in Nagoya

KS Iseya Bldg. 4F, Sakae 3-21-23, Naka-ku, Nagoya, Aichi

consulate.nagoya@mfa.gov.tr